



**Bandera, Uvalde, Medina, and Real County –
Utopia/Vanderpool Area
Emergency Services District No.1**

Minutes of January 16, 2020, Regular Meeting

**Meeting Location: Utopia Volunteer Fire Department,
485 Main Street, Utopia, (Uvalde County), Texas. 78884.**

Commissioners attending: Chad Hillis, Karen Heideman, Bill Cockerill, Josef Richarz

Commissioners not attending: Al Buckner

1. **Call to order:** The meeting was called to order by **Hillis** and a quorum was established at 7 P.M.
2. **Invocation:** The invocation was given by **Richarz**.
3. **Citizens communications:** None.
4. **Department reports:**

Utopia Volunteer Fire – Richarz reported is that the fire department now has 20-plus members. Four will be going to basic fire training in the spring. The department will be getting eight sets of bunker gear and six new radios. Apparatus training is scheduled this weekend with Vanderpool Fire.

Vanderpool Volunteer Fire – No report.

Utopia EMS – Cockerill reported that a paramedic had been hired in the Bandera County-funded paramedic. The EMS is awaiting course code numbers from the state and will then begin advertising for an EMT class. The course is tentatively scheduled to begin in February and run through May at a cost of \$600 per person. Doug Carlyle is having surgery and a medic from Bandera will temporarily cover his shifts. Expenses are continuing to mount. Many no-transport calls, which don't get collected, and increased payroll due to fewer volunteers.

Bill Cockerill – Secretary ♦ Josef Richarz – Asst. Treasurer
Mailing and Contact address: **P.O. Box 1027, Utopia, TX 78884**

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5. **Minutes of previous ESD Board of Directors meeting, corrections and approval:**
Heideman moved to approve minutes as presented. *Richarz* seconded. Motion carried.
6. **Treasurer’s report and approval to pay ESD bills:** *Heideman* reported that tax monies are continuing to come in. About 55,000 collected in current taxes. Report attached. *Cockerill* moved to approve financial report. Seconded by *Heideman*. Motion carried.
7. **Election of board officers:** The existing slate of officers was approved including Al Buckner, president; Chad Hillis, vice president; Karen Heideman, treasurer; Bill Cockerill, secretary; and Josef Richarz, assistant treasurer. Motion made by *Heideman* and seconded by *Cockerill*. Motion carried.
8. **Discuss and act on updating bank signature card at First State Bank:** Since all board members and their offices remain the same, no action was required. *Cockerill* moved to table the item.
 Seconded by *Richarz*. Motion carried
9. **Discussion and action on annual audit report:** *Heideman* distributed copies of the audit that showed no issues noted in the compilation. *Richarz* moved to approve the audit report. Seconded by *Cockerill*. Motion carried.
10. **Discuss and act on service provider contract renewals for Utopia Volunteer Fire/Rescue and Vanderpool Volunteer Fire:** *Cockerill* moved to approve the contracts. Seconded by *Heideman*.
 Motion carried.
11. **Adjourn:** The meeting adjourned at 7:35 p.m.

Signed: _____
 Bill Cockerill, Secretary

Approval Date: _____

Signed: _____
 Board President or Vice President

Al Buckner – *President* ♦ **Chad Hillis** – *Vice President* ♦ **Karen Heideman** – *Treasurer*
Bill Cockerill – *Secretary* ♦ **Josef Richarz** – *Asst. Treasurer*
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