



Bandera, Uvalde, Medina, and Real County – Utopia/Vanderpool Area Emergency Services District No.1

Minutes of December 21, 2023 Regular Meeting
Meeting location: Utopia Volunteer Fire Department
485 Main St, Utopia, Uvalde County, Texas 78884

Commissioners attending: Al Buckner, Karen Heideman, and Zach Barfield. Clayton Howard and Josef were absent

1. The meeting was called to order at 7:58 AM. .
2. There was a moment of silence.
3. There were no citizens' communication.
4. Departmental reports: N/A
5. Karen Heideman made a motion to approved minutes and Zach Barfield seconded. Motion carried.
6. A motion was made by Zach Barfield and seconded by Karen Heideman to accept the budget report. Motion carried
7. A motion was made by Karen Heideman to accept Josef Richarz resignation at a commissioner. Zach Barfield seconded. Motion carried
8. Zach Barfield made a motion to appoint Nick Pope as commissioner. Karen Heideman seconded. Motion carried.
9. Discussed the delivering, submitting and filing of election documents
10. Discussed the updating required documentation on website and files
11. Discussed going to QuickBooks online and ordering checks.
12. Meeting was adjourned at 8:30 AM.

Signed: _____ Approval Date _____
President

Signed _____
Treasurer