



# Bandera, Uvalde, Medina, and Real County – Utopia/Vanderpool Area Emergency Services District No.1

Minutes of March 21, 2024 Regular Meeting

Meeting location: Utopia Volunteer Fire Department

485 Main St, Utopia, Uvalde County, Texas 78884

Commissioners attending: Al Buckner, Karen Heideman, Clayton Howard and Zach Barfield. Nick Pope was absent.

1. The meeting was called to order at 8:00 AM.
2. Moment of silence was taken.
3. There were no citizens communication.
4. Departmental reports:
  - a. Al Buckner gave a short report on the Vanderpool VFD
5. No action was taken on minutes
6. Discussed disbursement of funds to the the Utopia Vol. EMS, Utopia Vol. FD, and Vanderpool Vol. FD. Motion was made by Karen Heideman to disburse 95% of the funds at a total of \$238,402.50 with
  - Utopia Vol. EMS receiving \$119,201.25
  - Utopia Vol. RD receiving \$71,520.75
  - Vanderpool Vol. FD receiving \$47,680.50Clayton Howard seconded the motion. Motion carried
7. A motion was made by Zach Barfield and seconded by Clayton Howard to accept the treasurers report and pay the bills. Motion carried.
8. A motion was made by Karen Heideman and seconded by Zach Barfield to approve the removal of Josef Richarz and addition of Nick Pope to the First State Bank checking account. Motion carried.
9. A motion was made by Karen Heideman and seconded by Clayton Howard to get a Debit Card through First State Bank with a limit of \$1,000. Motion carried.
10. A motion was made by Al Buckner and seconded by Clayton Howard to install Nick Pope as

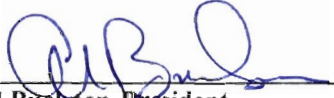
← ~~Al Buckner – President~~ ♦ ~~Clayton Howard – Vice President~~ ♦ ~~Karen Heideman – Treasurer~~ →

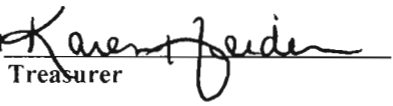
~~Zach Barfield-Commissioner~~ ♦ ~~Josef Richarz – Asst. Treasurer~~ Clayton Howard

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Vice President. Motion carried.

11. Al Buckner talked about the conference they attended and our online information.
12. Discussed updating our online information and went over possible domain names and new email addresses.
13. Discussed where keys would be for the file cabinet and how we would go about storing the records moving forward. Discussed going to a digital filing method.
14. Meeting adjourned at 8:55 AM.

Signed:  Approval Date 4/18/24  
Al Buckner, President

Signed:   
Treasurer

~~Wick Pope - Vice President~~  
Al Buckner – President ♦ ~~Chad Hillis - Vice-President~~ ♦ Karen Heideman – Treasurer  
Zach Barfield-Commissioner ♦ ~~Josef Richardz - Asst. Treasurer~~ Clayton Howard  
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