



Bandera, Uvalde, Medina, and Real County – Utopia/Vanderpool Area Emergency Services District No.1

Minutes of January 20, 2025 Regular Meeting

Meeting location: Utopia Volunteer Fire Department

485 Main St, Utopia, Uvalde County, Texas 78884

Commissioners attending: Al Buckner, Karen Heideman, Zach Barfield, Nick Pope and Clayton Howard were present.

1. The meeting was called to order at 8:05 PM.
2. Moment of silence was taken.
3. There were no citizens' communication.
4. Departmental reports: None given
5. Karen Heideman made a motion to accept and approve the previous board meeting minutes. Nick Pope seconded. Motion carried.
6. Karen Heideman made a motion to accept the statement of oath of office for Clayton Howard and Zach Barfield. Al Buckner seconded motion. Motion carried.
7. Karen Heideman made a motion by acclimation for officers to remain in the current office. Nick Pope seconded motion. Al Buckner-president, Nick Pope-vice president, Karen Heideman-treasurer, Zach Barfield-secretary and Clayton Howard-assistant treasurer. Motion carried.
8. Karen Heideman sent email link with 6 hours of required training.
9. Karen Heideman is checking to see which county she will need to be bonded at. Either Bandera or Uvalde.
10. Discussed putting our address in the Uvalde newspaper. Karen Heideman made a motion to put the office address in the Uvalde newspaper. Zach Barfield seconded. Motion carried.
11. Discussed whether quarterly investment reports are needed since we get monthly reports. Looking into it at this time.
12. Nick Pope made a motion to accept the treasurer's report and pay the bills. Zach Barfield seconded. Motion carried.
13. Discussed 2023-2024 audit form.
14. Meeting was adjourned at 8:32 a.m.

Signed: _____ Approval Date _____
Al Buckner, President

Signed _____
Treasurer