Established 2004

Bandera, Uvalde, Medina, and Real County – Utopia/Vanderpool Area Emergency Services District No.1

Minutes of January 15, 2026 Regular Meeting
Meeting location: Utopia Volunteer Fire Department
485 Main St, Utopia, Uvalde County, Texas 78884

Commissioners attending: Al Buckner, Karen Heideman, Zach Barfield, Clayton Howard and Nick Pope.

1. The meeting was called to order at 8:02 AM.
2. Nick Pope gave an invocation
3. There were no citizen's communications.
4. There were short reports given from the Utopia Vol. EMS, Utopia VFD and Vanderpool VFD.
   -Utopia VFD - short report given
   -Utopia VEMS - Looking for new members, have a class coming up and expressed concerns for who will replace Judge Mitchells place.
   -Vanderpool VFD – Got a donation of extraction equipment from an anonymous donor, working on deal with Utopia VFD about buying pumper from them.
5. Karen Heideman made a motion to approve the minutes from the previous board meeting and Nick Pope seconded. Motion carried 5-0
6. Discussed waiting on CD to mature and then taking that money and transferring to TexPool account. Discussed making an annual payment for QuickBooks instead of paying monthly. Nick Pope made a motion to accept the monthly investment report and to pay the ESD bills. Zach Barfield seconded. Motion carried 5-0
7. Commissioner Clayton Howard turned in his letter of resignation and was accepted by the ESD. Nick Pope made a motion and Zach Barfield seconded. Motion carried 5-0
8. Discussed and appointed James Meyer to vacated commissioner position. Zach Barfield made a motion to take over vacant commissioner position. Nick Pope seconded. Motion carried 4-0
9. Discussed Utopia EMS, Utopia VFD and Vanderpool VFD service provider contracts. Karen Heideman made a motion to accept contracts. Zach Barfield seconded. Motion carried 5-0
10. Discussed board officer positions. Karen Heideman made a motion to keep current positions. Zach Barfield seconded the motion. Motion carried 5-0
11. Meeting was adjourned at 8:50 AM.

Minutes Taken By: _____ **Minutes Approved Date:** _____

Signed:_____ **Signed**_____
President/Vice-President **Secretary/Treasurer**